



## **ALCOHOLIC BEVERAGE LICENSE PROCESS**

1. Apply with ABC Board (256) 764-2435 for Alabama Alcoholic Beverage License.
2. Complete Alcohol/Beverage application and submit to City Clerk's Office, Room 116  
(*Application processing fee - \$25.00*)
3. Application placed on City Council agenda.  
Must be approved by the City Council at the City Council meeting.  
Meetings are held the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of each month
4. Upon City Council approval, resolution sent to the ABC Board by the City Clerk's Office
5. Must provide a copy of your Alabama Alcoholic Beverage License when you apply for City of Florence business license
6. 5% liquor tax due each month to the City of Florence on liquor sales  
(*Beer and Wine sales exempt*)

**NOTE:**

*Allow at least 6 weeks to process*

*For questions contact the City Clerk's Office at (256) 760-6683*