

“EEOC GUIDANCE FOR YOUR BUSINESS”

Conducted By

Sheri Guenster

Birmingham District Office -- U.S. Equal
Employment Opportunity Commission

Sponsored By



Member of the Alabama Small
Business Development
Consortium

This seminar will provide an overview of the Equal Employment Opportunity Commission, the laws that they enforce and those laws which apply to your business. EEOC also provides oversight and coordination of all federal equal employment opportunity regulations, practices and policies. Learn which laws pertain to your business and obtain practical guidance for dealing with the EEOC.

This workshop is **FREE** to BBB Accredited Member companies. There will be a \$25 per person registration fee for non-member. Pre-registration is required. *CEU credit is available. (\$15.00 fee if certificate is needed)*

Place of seminar: *Shoals Entrepreneurial Center – Davis Complex
4002 Helton Drive, Florence, AL*

Date & Time: *Wednesday, September 17, 2008 9:00-11:00 AM*

REGISTRATION: Contact Carolyn Long, UNA-SBDC at (256) 765-4599 if you have questions. You may register by mailing this completed form (along with payment, if applicable) to the BBB of the Shoals, 205 S. Seminary, Ste. 114, Florence, AL 35630, by fax at (256) 765-4813 or by email at bbbshoal@hiwaay.net.

NAME(S): _____

BUSINESS: _____

ADDRESS: _____

TELEPHONE: _____ **URL ADDRESS:** _____

FAX: _____ **E-MAIL:** _____

Number of Employees Attending: _____ (Please provide names)

___ Non-BBB member (\$25) ___ CEU Certificate needed (\$15)

“Funded in part through a Cooperative Agreement with the U.S. Small Business Administration. Reasonable accommodations for persons with disabilities will be made if requested at least two weeks in advance. Contact Carolyn Long, UNA-SBDC, Box 5250, Florence, AL 35632-0001; (256) 765-4599.”